

August 10, 1989

1350013XXXX

XXXXXe@XXXX.me

Guangzhou, Guangdong

Bangongziyuan

Objective: Bank Teller

**EDUCATION**

* **Sun Yat-sen University 2012.09-2016.06**

Accounting (Bachelor)

Western economics, accounting computerization, marketing, intermediate financial accounting, advanced financial accounting, international finance.

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**About me**

I’m familiar to related regulations and institutions, thus able to control the risk of bank operation.

Consequently my positive attitude and strong ability of learning led to my outstanding academic achievement.

With a creative and dynamic mind, I’m keen on attending social practice and volunteer work with a quality of hardworking and rigor.

Last but not least, I’m always honest by sticking to my promise and always willing to communicate with others or to help them with a great sense of teamwork.

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**Master language**

Mandarin, English, French, Cantonese

**Certificates**

National Computer 2 level test

Accountant qualification certificate

Driver’s license

**MASTER SOFTWARE**

* Responsible
* Organized
* Cooperative
* InDesign
* Photoshop
* Illustrator
* After effect

**HOBBIES**

Movies table tennis music travel reading

**Special Skills**

Being familiar with accounting theory

Mastering share option,futures and foreign currency hedge.

Mastering risk management.

**JOB experience**

* **Bank of China 2015.07-2015.09**

Customer service

Providing custom service including 7\*24 financial consultations, trading assistants, Q&As and customer cares through telephone and internet.

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