

**Sun Yat-sen University | Accounting (Bachelor)**

Major: western economics, accounting computerization, financial management.

**2012.09-2016.06**

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**EDUCATION**

BanGongZiYuan

Objective: Bank Teller

**Bank of China**  **2015.07-2015.09**

**Customer service**

In the cases of which clients’ problems could not be solved online, transfer the information to the back staff to settle, and track the settlements before communicating with the clients.

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**JOB EXPERIENCE**

Movies table tennis music photography reading

**HOBBIES**

Being familiar with accounting theory

Mastering share option,futures and foreign currency hedge.

Mastering risk management.

Grasping balance sheet,cash flow report and other financial statements.

**Professional Skills**

**Master software**

InDesign

Photoshop

Illustrator

After effect

xxx@163.com

Personal

Chengdu Sichuan

+86 157-xxxx-xxxx

Mobile

I’m familiar to related regulations and institutions, thus able to control the risk of bank operation.

Consequently my positive attitude and strong ability of learning led to my outstanding academic achievement.

With a creative and dynamic mind, I’m keen on attending social practice and volunteer work with a quality of hardworking and rigor.

Last but not least, I’m always honest by sticking to my promise and always willing to communicate with others or to help them with a great sense of teamwork.